

Minutes

École St Elizabeth Catholic School Community Council
November 13, 2024
6:30 P.M.

Name	Position	*	Name	Position	*
Charlene Drotar	Chair	P	Jennica George	Director – Fundraising	P
Yaya Wang	Vice Chair	T	Moradeke Farounbi	Director – Communications	T
Stephanie Bobetsis	Secretary	P	Ezinne Erege	Director at Large	
Breanne Howden	Treasurer		Jackie Peat	Principal	P
Krista Calfat	Director – Hot Lunch		Natalie Mitchell	Vice-Principal	P
Kathleen Gettle	Director – Social	P	Vanessa Sylvestre	Teacher Representative	T
Members at large and guests: Ruth Suderman- T					

* P = attended in person; T = attended via Teams; blank = not in attendance

Time	Item	Owner
6:38-6:44	Welcome / Call to Order @ 6:30 pm - Land acknowledgement and opening Prayer - Approve agenda. - Review annual work plan (attached). - Work plan updates: - Charlene to work on CSCC newsletter and linking to the CSCC feedback survey. Natalie will share the feedback survey QR code to Edsby/social media again. Also discussed sharing the QR code at upcoming conferences on classroom doors for families to see when awaiting their appointments. - Teacher appreciation week planning. Jennica will lead, Kathleen and Stephanie will assist. The dates have not been confirmed, but historically is the week before the February break. - Spiritual gifts- Jackie and Natalie to confirm inventory and update if more are required to be purchased. MOTION to approve the October 9, 2024 minutes as presented. Kathleen made the motion to accept, Yaya seconded. Carried at 6:43	Charlene
6:44-6:54	Social report - Halloween dance was a success, profit of \$850 - The same DJ has been booked for the Valentines Dance (February 14), with the plan for the same format of family dance followed by senior student dance. - Gingerbread House night confirmed for December 11, will be a free event but will request families get tickets on Munchalunch in order to gauge numbers to purchase the kits. - Kathleen is looking into a grade 7 and 8 bowling event in January. - Also looking at a family movie in January- will contact Landmark Cinemas for pricing - Skating will remain a tentative activity based on weather.	Kathleen
6:55-7:14	Principal's Report - Current enrollment is 639 - Good turn out for Taste and Tales potluck and presentation. Will look to have more similar events to support new Canadian families throughout the year.	Jackie/Natalie

	• Book fair is upcoming with Parent Student Teacher conferences • School improvement plan is developed with the teachers and evaluated throughout the year. Query if the CSCC can do more to support the goals that have been developed. Admin will notify if additional supports are required. Progress on some of the goals can be shared with the CSCC throughout the year.	
7:15	Hot Lunch Report • Dates are planned for winter session	Charlene
7:16-7:47	Fundraiser Report • The Walk-a-thon raised \$16500, 40% of the student population returned pledge forms. • Discussion regarding whether the addition of a major prize was impactful as similar profit and participation from 2023 Wak-a-thon which did not include a major prize. • Accepting e-transfers was successful (\$4790 received through this), but difficult to track for prize entries. • Next year will look to form a committee to support the Walk-a-thon, as it is a labour and time intensive project. • Discussion regarding the goal to increase participation in future years. It is noted that a lot of parents do not know what the funds raised are going toward, or are hesitant to support longer term goals. • The CSCC notes the goal of medium-long term savings for future replacement of playground equipment, but are also hopeful that sponsorship will be obtained to support this major project when this is required. • It may be beneficial for the CSCC to advertise the immediate/short term spending and how this is supporting the school/teachers/students now (ie Guardian Angel fund, teacher classroom enhancements). This can be shared in the CSCC newsletter Charlene is planning. • Yaya proposed an additional fund for teachers to support classroom learning and support teachers. She will discuss this further with Jackie and Natalie and can bring forward at a future meeting. • Also discussed increasing the classroom enhancement amount for teachers, or providing an additional amount.	Jennica
7:47-7:49	Treasurer Report MOTION to approve the October financial report as shared. Jennica made the motion to accept, Stephanie seconded. Carried at 7:49.	Charlene
7:50-7:52	Teacher Report • Thank you for the classroom enhancement funds. Vanessa can request feedback from teachers to advise what these funds are supporting in order to share this with the school community.	Vanessa
7:53-8:00	Student Safety Concerns • Yaya spoke with a parent who is a civil engineer who provided some insight regarding the concerns about the new development across from Wascana Plans School. He may be able to assist with some of the communication to the city going forward. • A lot of emails were sent to the city regarding the new development from both school communities, the daycare and the community. A form email was received in response from the city. There is a new city administration pending, and the CSCC will work to continue to engage with the city to promote student safety.	Yaya
8:00-8:02	Playground Planning • Will review the Blue Imp proposal and determine whether a small addition will be added in spring 2025.	Jackie/ Charlene

	• Will continue to communicate the needs for replacement of the large play structures with the school community.	
8:02	NEW ideas or concerns • No new items	Various
8:02-8:05	Next meetings: • January 15, February 26, April 16 • AGM – May 14 Closing Prayer Meeting adjourned 8:05.	Charlene

Meeting Date	Work Plan	Responsible	Status
September	Approve prior year-end financial report (year ended Aug 31)	Breanne	Complete
September	Approve final budget for the current year – includes - Detailed budget for main fundraising activities - Detailed budget for main social activities - Playground plans	Breanne	Complete
September	Family CSCC feedback survey	Moradeke	Complete – to share link and QR code during year
October	Identify recess bucket needs for teachers	Stephanie	Completed in November
November	Approve activities and lead for Teacher Appreciation Week events	Jennica will lead, Kathleen/ Stephanie to assist	
January	Purchase spiritual gifts if needed	Volunteer needed	Jackie/Natalie will advise re: inventory
January	Assess fundraising status – plan additional fundraisers if required	Jennica	Sufficient funds raised, no further fundraisers needed
April	Develop 10-year playground plan (sub-committee to work with the school)	Jackie/Natalie	
April	Plan details for year-end windup event	Kathleen	
May	AGM - Elections - Recognize directors and volunteers - Constitution - Discuss preliminary budget for next year - Consider summer meeting to brainstorm fundraising and social activities for next year	Charlene	

	- Preliminary planning and lead for next year's welcome back event (in conjunction with school backpack drop off)		
All	Updates from school and program directors - Principal's Report - Teacher Representative's Report - Hot lunch - Fundraising - Social - Communications - Treasurer	All - Jackie/Natalie - Vanessa - Krista - Jennica - Kathleen - Moradeke - Breanne	