



École St Elizabeth Catholic School Community Council

October 9, 2024

6:30 P.M.

Name	Position	*	Name	Position	*
Charlene Drotar	Chair	P	Jennica George	Director – Fundraising	T
Yaya Wang	Vice Chair		Moradeke Farounbi	Director – Communications	T
Stephanie Bobetsis	Secretary	P	Ezinne Erege	Director at Large	P
Breanne Howden	Treasurer		Jackie Peat	Principal	T
Krista Calfat	Director – Hot Lunch	P	Natalie Mitchell	Vice-Principal	P
Kathleen Gettle	Director – Social		Vanessa Sylvestre	Teacher Representative	
Members at large and guests: Stephanie White, Jessica O'Donnell					

* P = attended in person; T = attended via Teams; blank = not in attendance

Time	Item	Owner
6:42-6:45	Welcome / Call to Order @ 6:42 pm - Land acknowledgement and opening Prayer - Approved agenda - Reviewed annual work plan (attached). Update: The CSCC Survey has been finalized, considering a newsletter after the Walkathon is complete. The QR code for the survey will be advertised in the newsletter and at the Halloween dance encouraging completion of the survey by families.	Charlene
6:45-7:05	Principal's Report - The grade two classroom adjustments are complete and a wall should be constructed by mid-November for Mme Marcotte's class in commons D area. - Fall activities are underway. The girls football team won the city championship – congratulations! Cross country running has finished – well done! Additional teachers have volunteered to coach a developmental volleyball team enabling more students to participate. Thank you to all who support these activities! - Traffic safety campaign in October will focus on raising awareness of speed zones. Thank-you to the City, CAA, and Regina Police Service for working with the school divisions to keep our students safe. - The online French immersion information night was well attended. - Autism awareness night hosted by RCSD October 30 is intended for all community members. - The school improvement plans are being finalized with teachers and being compiled and can be shared at the next meeting. - The literacy carts purchased with Innovation Grant funds are in place for primary classrooms, all readers at multiple levels will be able to access these resources.	Jackie/Natalie
7:05-7:13	Hot Lunch Report - First hot lunch went well – thank-you to DQ for all their help organizing and to parent volunteers who helped with distribution. Volunteers are welcomed for all hot lunch days. - Save On Foods is a great supporter of our school's hot lunch program. There are over 370 milk orders so far from the fall session which Save On Foods provides at a significant discount. They also package and deliver items to the school. We are grateful for their support and will	Krista

	work to further acknowledge this with the school community by including them on posters on Munchalunch, Edsby, and emails to those who order. • Next hot lunch is Popeyes (October 25), so far 252 orders have been received. • \$108 in school enhancement donations have been received via Munchalunch to date. Thank-you to families for their continued support!	
7:13-7:25	Fundraiser Report • Walk-a-thon planning is going well, prizes are being purchased for top fundraisers and participation and we continue to look for sponsors. There has been limited response from businesses from letters dropped off by Jennica and Cindy. • The school is encouraging participation and Walk-A-Thon is mentioned on daily announcements. • Classroom participation prizes are still being finalized and will utilize the school's popcorn machine and snow-cone machine. • Jennica has developed a Google document to track pledges for prize draws. • Funds will be counted October 15 and 16, notify Jennica if you are able to help with this. • E-transfers will be reconciled between Jennica and Breanne. Krista will grant access to the email account to Jennica in order to confirm pledges and tabulate prize entries.	Jennica
7:25-7:28	Social Report • Halloween dance – October 25. Volunteers for the dance will likely be needed, an email will be circulated closer to the date. Grade 7 and 8 students also will be asked to assist with canteen. • Tickets will be available on Munchalunch, Krista will set up on the website and the school will advertise on Edsby/Facebook when tickets are available. • Next events – Christmas gingerbread house building (December 15), movie (January), Valentine's dance (February 14), Family skate on Wascana Lake (February), bowling (May), year-end wind-up (June 24)	Charlene
7:35-7:38	Treasurer Report • The budget is on track at this early point of the year. MOTION To approve the September financial report. Krista made motion to accept, Stephanie seconded Carried at 7:38 pm.	Charlene
7:38-7:46	Teacher Report • Three recess buckets are needed. (Gr 2 – Mme Georgette, Gr 3 – Mme Marcotte, Gr 4 – M. Weir) – Stephanie has volunteered to purchase items for recess buckets, budget \$50-75/class. • The teachers wish to thank the CSCC for their support. • The guardian angel fund purchases items in the event students do not have lunch or need winter items such as mitts. Thank you to the teachers and administration who support providing these items to students.	Jessica
7:46	Student Safety Concerns • No updates	
7:46-7:53	Playground Planning • The superintendent has been approached requesting facilities assess for the longevity of the current structure in order to guide timelines and planning.	Jackie/Charlene
7:53-7:58	NEW ideas or concerns	Various

	- Natalie has been in contact with Silver Screen Sportswear for school clothing. An order with 22Fresh for hoodies has also been discussed. The group feels it would be beneficial to offer both orders at the same time so families can have information regarding both providers before placing orders. - A question was raised about school boundaries and if there is consideration to changing boundaries due to large enrollment. At this point, Ecole St. Elizabeth is the only Catholic French Immersion school in east Regina so the catchment area is very large. At this point it is not known if the new school planned in east Regina will be English or dual track English/French. - Natalie and Jackie will be meeting with facilities in November to discuss the needs of the school.	
7:59-8:02	MOTION To approve the September 11, 2024 minutes as presented. Krista made the motion to accept, Moradeke seconded. Carried at 7:59 pm. Next meetings: - November 13, January 15, February 26, April 16 - AGM – May 14 Closing Prayer Meeting Adjourned at 8:02 pm.	Charlene

Meeting Date	Work Plan	Responsible	Status
September	Approve prior year-end financial report (year ended Aug 31)	Breanne	Complete
September	Approve final budget for the current year – includes - Detailed budget for main fundraising activities - Detailed budget for main social activities - Playground plans	Breanne	Complete
September	Family CSCC feedback survey	Moradeke	Complete – to share link and QR code during year
October	Identify recess bucket needs for teachers	Stephanie	To purchase 3 buckets (Gr 2, 3, and 4)
April	Develop 10-year playground plan (sub-committee to work with the school)	Jackie/Natalie	
November	Approve activities and lead for Teacher Appreciation Week events	Volunteer needed	
January	Assess fundraising status – plan additional fundraisers if required	Jennica	
January	Purchase spiritual gifts if needed	Volunteer needed	School to confirm if sufficient inventory on hand for current year

April	Plan details for year-end windup event	Kathleen	
May	AGM • Elections • Recognize directors and volunteers • Constitution • Discuss preliminary budget for next year • Consider summer meeting to brainstorm fundraising and social activities for next year • Preliminary planning and lead for next year's welcome back event (in conjunction with school back pack drop off)	Charlene	
All	Updates from school and program directors • Principal's Report • Teacher Representative's Report • Hot lunch • Fundraising • Social • Communications • Treasurer	All • Jackie/Natalie • Vanessa • Krista • Jennica • Kathleen • Moradeke • Breanne	